



**ORKNEY RUGBY FOOTBALL CLUB**  
Muddisdale Road, Pickaquooy Road, Kirkwall Orkney KW15 1RR  
Tel: 01856 872163. [www.orkneyrfc.co.uk](http://www.orkneyrfc.co.uk)

### Booking Form Orkney RFC – Marquee Tents

Contact Name	
Address	
Daytime Contact	
Mobile	
E-Mail Address	
Date/s of Marquee Hire	
Location of Marquee Hire	
Additional Requirements	

**Confirmation of Booking: (To be authorised by the Club Treasurer – B Lanni)**

I, the undersigned, agree to adhere to Orkney RFC's Terms and Conditions and Guidelines.  
(Please see overleaf)

Name:

Date:

Signed:

<b>FOR OFFICE USE ONLY</b>	<b>Fee Received:</b>
Marquee: 4m x 4m or 4m x 8m	Taken by:



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## **Booking Conditions of Hire of Marquee Tents**

1. All persons Hiring the Marquee's are subject to the following Terms and Conditions.
2. Bookings must be made through the Club Treasurer Brian Lanni.
3. A responsible person over the age of 25 years must be in charge for the duration of the hire.
4. A Hire Fee of £25.00 for the 4m x 4m marquee or £50.00 for the 4m x 8m marquee must be paid at the time of booking. Should the fee not be received and another party wishes to hire the marquee on that date the Committee reserves the right to give the booking to the other party.

Club Bank Account Details:- Orkney Rugby Football Club, Sort Code 80-08-66 Account Number 00139300

5. Setting up and dismantling times for the marquee hire must be made at the time of the booking. The persons hiring the marquee must collect and return at the specified time.
6. You are expected to report to the Club Treasurer any damage found. If any accidental damage is caused you must replace or pay for the replacement of the damaged item.
7. The hirer is liable for any damage caused to a third party.
8. The hirer and persons using the marquee will do so at their own risk.
9. Club Treasurer and Key Holder: Mr Brian Lanni. Telephone: 01856 870593. Mobile: 07768777157.  
E-mail [treasurer@orkneyrfc.co.uk](mailto:treasurer@orkneyrfc.co.uk)

These conditions are subject to revision at any time.